

Deed of Trust Checklist for Mataqali

Deed of Trust document must include the following:

- Trustees' details, full name + address + tin number + occupation.
Ensure trustees full names are the same with ID and Deed of Trust
- Mataqali/Tokatoka/Yavusa "Name" Trust Deed
- Location (village, district, province)
- Term of appointment of the appointed Trustees
- Date document
- Signatures of the Trustees to be witnessed by a solicitor
- The signatures and the witnessing to be done correctly
- Attach a Statutory declaration form (signed & witnessed by solicitor if name of Trustee on deed of trust is different from ID)
- NLC consent from Ministry of iTaukei Affairs showing percentage of the Mataqali signatures (60% and above)
- Minutes of the meeting (Clearly state Trustees were appointed by the Members)
- Mataqali tin letter
- Attach certified copies of ID's of the Trustees
- Provide Statutory Declaration (Stating the trust is their 1st, 2nd or 3rd registration and the Trustees were appointed by the Members)